

Delta Property Fund Limited

TO ALL SUPPLIERS SEEKING REGISTRATION ON DELTA PROPERTY FUND'S DATABASE

In order to comply with the policies and procedures set out in the company's Procurement Policy; Procurement developed a supplier database to be used in our procurement process. The purpose of this database is to afford all prospective suppliers or service providers' equal opportunity. Preference will be given to suppliers registered on the database, this does not necessarily mean that suppliers with "specialised services" not registered as yet will be excluded. It is however envisaged that this database will contribute to efficient administration and compliance to laid down in our policies and procedures.

Attached is the official registration form to assist in updating or obtaining detailed supplier information for our database.

Please complete the form in full and sign as required. Please attach all supporting documents as requested. Delta Property Fund reserves the right to reject any incomplete application form accompanied by insufficient information.

Completed forms may be submitted as follows:

Delta Property Fund Limited Procurement Office

087 803 3582

HAND DELIVERY TO: Procurement Office

10 Muswell Road South, Silver Stream Office Park, Block 3

Bryanston

POST TO: Postnet Suit 210, Private Bag X 21

Bryanston

2021

E. BUSINESS ADDRESS

Physical Address: _____

Postal Address: _____

Contact Person: _____

Telephone No: _____ Cellphone No: _____

Fax No: _____ Email Address: _____

F. BANKING INFORMATION

Bank Name: _____ Branch: _____ Branch Code _____

Bank Account No: _____ Type of Account :(e.g. cheque): _____

G. PRINCIPAL BUSINESS ACTIVITIES

Nature of Business: _____

Types of Goods/Services Offered: _____

Number of Years in Business: _____

H. BUSINESS CLASSIFICATION: (Tick the appropriate classification)

Manufacturing, Construction,	Consulting, Professional, Specialized	Electricity, Gas, Water	Business Service	Catering, Hospitality, Entertainment	Agriculture, Farming, Landscaping	Technology, Communication	Retail, Allied Services	Repairs Maintenance	Distributor, Agent
Transport, Storage									Other: Specify

Signed _____ Date _____

Name _____ Position _____

Enterprise name _____

I. CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

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Signature

.....

Date

.....

Position

J. RETURNABLE DOCUMENTS

All applicants must complete the compliance checklist as confirmation that all the required documentation has been attached.

Companies and Intellectual Property Commission documents	
Valid Tax Clearance Certificate	
Valid BBBEE Certificate	
CIDB Grading	
Relevant Regulatory Bodies Affiliation/Registration	
Comprehensive Company Profile	
Registered for VAT (if applicable) V.A.T Certificate	
ID Copies of the Directors	

Please note that all documentation submitted must be certified as true copies, except Tax Clearance Certificate which must be a valid original. No application shall be considered unless it is accompanied by sufficient information and the required supporting documentation.

FOR OFFICE USE

For Official Use Only:

Checked By: _____

Date Checked: _____

Signature: _____

Approved By: _____

Date approved: _____

Signature: _____

Application Date: _____

Vendor Number: _____